

HOA Ascot Glen Quarterly Meeting May 15, 2019

Start: 6:00pm End: 6:35pm

Location: Kent Hawk's driveway (location, time and date previously communicated to residents via Ascot Glen website).

Attendees:

Kent Hawk	President
Christina Van Alstine	Treasurer
Charles Rose	Secretary and ARC member
Barry Henley	ARC member
Thomas Ponish	Resident

This meeting was conducted in accordance with but not limited to the agenda provided by Kent:

Intro

-HOA member introductions

Done. Reference attendees as identified above.

HOA Status Update

-Taxes paid. Copy?

Taxes have been filed as required. Ascot Glen HOA is classified as a non-profit.

-Insurance paid (monthly). Contract?

Policy is with NATIONWIDE INSURANCE. Premium is up to date.

-Ascotglen.org domain registration updated (2 yrs from 5/10/2019)

Domain is on automatic renewal.

-GA Secretary of State updated with current HOA officer assignments

Devon Strickland resignation as Secretary and assignment of Charles Rose not updated yet.

-New ARC Committee in place and processing PMAR forms

All PMAR forms processed in a thorough and timely manner.

-New "ARC Guidelines and Procedures" is posted and is being mailed to all HOA members

Mailings to all HOA members to be completed within 14 days.

-May drive-thru conducted Saturday. Letters ready?

Letters are ready and will be sent this week.

-Status on Spring Letter

Letter in work. To be completed and sent by June 1, 2019.

-Lien info/update

18 active liens. 2 liens have been paid or waived. Will refile as appropriate.

-Paypal account to be shut down with monies transferred to new sweep account. TBD after reserve account is set up.

Action is priority and has been agreed upon. Limited access to account by President and Treasurer will be established.

-Vote on opening 2nd account for managing reserve capital expense monies

Vote taken and approved.

-Keystone Partners website unavailable since January

Concern brought to the attention of Jeff. Situation still not resolved. Action will be escalated.

Priority Issue

-Do we engage HOA Attorney on debt collection? Unable to decide without more information.

Kent will contact our attorney for a detailed list of charges concerning this issue,

Community Spirit

-Spring planting, Volunteers?

Kent will identify placement/type of plants. Chuck will plant the flowers.

-Announce \$50 contest for best yard. Need committee or someone to head this up.

Will be announced in the Spring letter.

GENERAL DISCUSSION

Timely and detailed information from Jeff of Keystone Partners has been inadequate. Jeff's vague and slow responses are a cause of concern. Kent and Christina will pursue avenues for improved management.

Of special note is the approval for Christina to set up a reserve capital expense account.

Documentation of this meeting provided by Charles Rose, Secretary and HOA member of Ascot Glen.